

Additional conditions for admission to master study programs at the Faculty of Informatics and Information Technologies of the Slovak University of Technology in Bratislava for the academic year 2022/2023

Art. 1

Introductory provisions

- (1) Additional conditions for admission to master study programs (hereinafter referred to as "master studies") at the Faculty of Informatics and Information Technologies of the Slovak University of Technology in Bratislava (hereinafter referred to as "faculty" or "FIIT STU") for the academic year 2022/2023 (hereinafter "Other conditions of admission") are determined on the basis of § 27 par. 1 letter i) of Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts as Amended (hereinafter referred to as the "Act"), in accordance with Internal Regulation no. 5/2013 – Rules and conditions of admission to the study of first, second and third degree study programs at the Slovak University of Technology in Bratislava as amended (hereinafter referred to as "STU") and the Statute of FIIT STU (Article 18 (1)). They regulate in more detail the deadline for submitting applications for doctoral studies, the method of determining the number of applicants for master studies, the conditions of admission, the method of verifying their fulfillment and the method of evaluating the results.

Art. 2

General principles and criteria for determining the professional competence of candidates

- (1) The basic condition for admission to the study program of master studies is the completion of the study program of the first degree¹. This condition is also met by graduates of study fields according to older regulations. For the purposes of this regulation, completion of a study program of combined first and second degree is also considered to be completion of a study program of the first degree.
- (2) The professional competence of applicants for master studies is assessed on the basis of the content and results of previous studies at the first degree of higher education, which are supported by relevant documents, and on the results of the entrance examination if not done on the basis of submitted documents of previous studies.

Art. 3

Organizational principles

- (1) The applicant will be included in the admission procedure if he / she delivers the application form for study in electronic form without a guaranteed electronic signature using the STU academic information system (hereinafter "AIS" and "electronic application") by the deadline set by the dean. The application of electronic applications in AIS is available on the website of

¹ § 56 par. 2 of the Act

the faculty no later than two months before the last day designated for the submission of applications for study.

- (2) The applicant for study may deliver the application in paper form filled out outside the AIS on the form prescribed by the Ministry of Education, Youth and Sports of the Slovak Republic to the address of the faculty. The faculty accepts applications in paper form delivered to the study department with the date of sending determined by the dean.
- (3) The applicant shall pay a fee for the material provision of the admission procedure². The fee for the material provision of the admission procedure or a part thereof will not be refunded to the applicant after the deadline for submission of applications.
- (4) In addition to the required annexes pursuant to point 5 of this Article, the applicant shall enclose a certificate (copy) on the payment of the fee for the material provision of the admission procedure pursuant to point 3 of this Article. The confirmation is enclosed only by the applicant who has not paid the fee for the material provision of the admission procedure by payment card in the application of the electronic application in AIS.
- (5) The applicant shall deliver the following annexes to the study application to the faculty by the set deadline:
 - a) previous higher education results (Article 2 par. 1)
 - a statement of subjects and grades obtained during the previous university study confirmed by the faculty or university that issued the statement and a certified copy of the document of completion of studies (diploma); applies to applicants who are not bachelor's degree graduates at FIIT STU,
 - the list of subjects and grades obtained during the previous university study will be supplemented by the FIIT STU Study Department; applies to students who are graduates of the FIIT STU bachelor's degree,
 - b) the candidate with altered working capacity shall attach a medical certificate and may also attach an application on the basis of which the form and method of the entrance examination shall be determined, taking into account his or her disability.

The applicant may also attach to the application certified copies of documents on significant results of his / her professional activity in the field of informatics and information technologies as well as other types of professional activity.

- (6) The documents attached to the application are not returned to the applicant, they remain part of the documentation of the admission procedure.
- (7) The number of applicants that the faculty may accept for the study of the relevant study programs of master studies is determined by the dean of the faculty³ on the basis of proposals of the directors of departments who are responsible for the relevant study program.

² § 92 par. 12 of the Act

³ pursuant to § 55 par. 7 of the Act, Art. 6 par. 5 letter b) of the STU Statute and Art. 2 points 1 to 3 of the internal regulation STU no. 5/2013 Rules and conditions of admission to the study of first, second and third degree study programs at the Slovak University of Technology in Bratislava, as amended.

Art. 4

Evaluation of the admission procedure

- (1) The main objective of the entrance examination for the master studies is to verify the professional competence of the applicant to study in the chosen study program.
- (2) The evaluation of the admission procedure and the proposal of applicants for admission to master studies in the relevant study program shall be performed by the admissions committee for the assessment of the professional competence of applicants for masters studies, appointed by the dean of the faculty. The Admissions Committee will draw up a list of candidates arranged according to their points. The selection of candidates proposed for admission will be made on the basis of the ranking based on the evaluation according to point 5 of this article, the applicants' preferences regarding study programs, the level of proven knowledge and the number of applicants chosen by the faculty to study the relevant study program. The Dean may increase the number of accepted candidates by a maximum of 50%.
- (3) The entrance examination is written, thematically focused on the area given by the field of study in which the relevant study program is carried out. Detailed content will be determined by the dean of the faculty.
- (4) The entrance examination for master studies is waived by applicants for master studies who have successfully completed a bachelor's degree at FIIT STU in the same academic year as they applied for master studies.
- (5) The evaluation shall take into account:
 - a) For an applicant for a 2-year master degree, the result of the entrance examination is taken into account. Applicants for master studies within the meaning of point 4 of this article shall take into account the weighted study average for previous successful studies at the faculty.
 - b) For an applicant for a 3-year master degree, the result of the entrance examination is taken into account.

Art. 5

Admission of applicants who have already completed part of their university studies

- (1) The provisions concerning the admission procedure under this article are intended for excellent students who have already demonstrated the ability to study successfully at a university.
- (2) Only an applicant with a completed part of a 2nd degree university study may be included in the admission procedure. Admission takes place in the form of an admission procedure in accordance with Section 58 of the Act.
- (3) The applicant will be included in the admission procedure if he / she delivers the completed "study application" in the manner specified in Article 3, points 1 or 2 of these other admission conditions, within the deadline set by the dean.
- (4) The applicant shall deliver the following annexes to the study application to the faculty by the set deadline:
 - a) a certified copy of the diploma of diploma (first degree) (Article 2 (1)),

- b) a reliable statement of the results of previous studies at the university and a syllabus of all completed subjects,

The applicant may attach to the application credible evidence of significant results of his / her professional activity, which he / she achieved during the previous study.

- (5) The documents attached to the application are not returned to the applicants, they remain part of the documentation of the admission procedure.
- (6) The evaluation of the admission procedure and the proposal of applicants for admission to master studies in the relevant study program shall be performed by the admissions committee for the assessment of the professional competence of applicants for master studies, appointed by the dean of the faculty.
- (7) In the case of admission of an applicant to study, the dean of the faculty shall determine the length of the previous study, which will be included in the standard length of study for the applicant.

Art. 6

Decision on the results of the admission procedure

- (1) The dean of the faculty decides on the admission of an applicant to study.
- (2) The requisites of the decision on the result of the admission procedure and its delivery are governed by the law and the internal regulations of STU⁴.
- (3) The applicant may submit a request for review of the Dean's decision within eight days from the date of its delivery. The request is submitted to the filing office of the faculty. The procedure for processing the request for review of the decision on the result of the admission procedure is governed by the law and the internal regulations of STU⁵.
- (4) Applicants for a 2-year master studies according to Art. 4 point 4 who have waived the entrance exam will be ranked according to the weighted study average for previous successful studies at the faculty according to the preferred study programs.
- (5) An applicant for a 2-year master studies who has obtained at least 75% of the entrance test is automatically admitted to the chosen study program.
- (6) An applicant for a 3-year master studies who has obtained at least 60% of the entrance test is automatically admitted to the chosen study program.
- (7) The Dean, in connection with the capacity of individual workplaces providing study programs, may reduce the point limit for automatic admission to studies specified in points 5 and 6 of this Article. The Faculty will publish this information no later than 14 calendar days before the meeting of the Admissions Committee.

⁴ § 58 par. 7 of the Act and Art. 9 of the internal regulation STU no. 5/2013 Rules and conditions of admission to the study of first, second and third degree study programs at the Slovak University of Technology in Bratislava, as amended.

⁵ § 58 par. 8 of the Act and Art. 9 of the internal regulation STU no. 5/2013 Rules and conditions of admission to the study of first, second and third degree study programs at the Slovak University of Technology in Bratislava, as amended.

- (8) An applicant for a 2-year master studies who has obtained less than 75% of the entrance test is not admitted to the chosen study program due to non-compliance with the requirements of the admission procedure.
- (9) An applicant for a 3-year master studies who has obtained less than 60% of the entrance test is not admitted to the chosen study program due to non-compliance with the requirements of the admission procedure.
- (10) The Dean may, in connection with the capacity of individual workplaces providing study programs, may reduce the point limit specified in points 8 and 9 of this Article. The faculty will publish this information no later than 14 days before the meeting of the admissions committee.

Art. 7
Final provisions

- (1) This additional conditions of admission to master studies at FIIT STU in Bratislava come into force and effect on the day of approval in the Academic Senate of FIIT STU in Bratislava.

In Bratislava,

Ing. Ján Lang, PhD.
Chairman of the AS
FIIT STU in Bratislava

prof. Ing. Ivan Kotuliak, PhD.
Dean
FIIT STU in Bratislava